



# Application for House on Long Lease Licence

In terms of the Malta Travel and Tourism Services Act 1999

File Reference

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Receiving Officer: \_\_\_\_\_

**MALTA TOURISM AUTHORITY  
Licensing Administration Section  
229 Merchant's Street  
Valletta VLT 1170**

Date Received Stamp:

The application for a licence to give a house on lease, emphyteusis or other title, to a tourist is in three parts: Part A, Part B and Part C. All relevant parts pertaining to application in Part A and Part C are to be filled in by applicant. The documents, as requested in Part B, are to be submitted with the application. **This application carries a fee of € 46.59.**

If the Lessee has been residing in Malta for more than a year, then a licence is not required and therefore this application form need not be submitted.

**Warning to applicant.** Any false statements, misrepresentation or concealment of material fact on this form or on any document presented in support of this application, may be grounds for criminal prosecution.

**DATA PROTECTION STATEMENT:** Personal information provided in your application is protected under the Data Protection Act 2001. The Malta Tourism Authority will process your personal data in accordance with the provisions of the Data Protection Act (Chapter 440 of the Laws of Malta) for licensing and administrative purposes and to comply with the Authority's legal obligations. Upon approval of your application, the Authority, occasionally, may use your personal details for marketing purposes.

If you still have queries you can telephone for advice on 22915000.

## Part A

<b>01</b>	<b>Applicant's Details (complete in block letters)</b>
	Name & Surname _____
	Nationality _____
	Address _____
	Locality _____
	Tel /Mobile _____
	Fax _____
	E-Mail _____

	ID No		
	Registered company name (if applicant is a body corporate)	_____	
	Registered company number	_____	
	Registered address	_____	
	Tel/Fax No	_____	
	State whether owner	Lease holder	other title (please state)

<b>02</b>	<b>Details of Lessee</b> <i>(complete in Block letters)</i>		
	Name & Surname	_____	
	Nationality	_____	
	Trade/profession	_____	
	Address abroad	_____	
	Town	_____	
	Country	_____	
	E-Mail	_____	
	Passport No or ID No	_____	

<b>03</b>	<b>Premises to be licensed</b> <i>(Please complete in block letters)</i>		
	Name of Premises	_____	
	Address	_____	
	Locality	_____	

<b>04</b>	<b>Previous Licence as issued by Ministry of Tourism</b> <i>(if applicable)</i>		
	Reference No	Description	Date

**Part B**

<b>05</b>	<b>Contract Details</b>		
	Monthly rent (in Euros) agreed to be paid by tenant in		
	In words	(	)
	In figures	(	)
	Duration of lease		
	A true copy of the agreement signed between the lessor and the lessee (showing the monthly rent and duration of lease)		

**Part C**

<b>06</b>	<b>Declaration regarding right of use of the premises:</b>
	<p>I hereby declare that I have sought and procured the consent of the owner of the premises to process this application in terms of law.</p> <p>Signature of applicant .....</p> <p>Name of applicant .....</p> <p>I.D Card Number of applicant .....</p> <p>Signed in the presence of .....</p> <p align="center">(Please enclose photo copy of both sides of applicant's I.D. card).</p>

**07 Declaration by applicant and Spouse (Please complete in block letters)**

*This form must be signed as follows:-*

- a) If the applicant is an individual, by that individual and his/her spouse;
- b) If the applicant is a company or any other organisation, by a duly authorised person acting on behalf of the company/organisation who should state his official position within the company/organisation;

I, the undersigned, declare that :-

- a) I shall, at all times, abide by the provisions of the Malta Travel & Tourism Act (CAP 409) and any regulations made thereunder in respect of houses on lease to tourists;
- b) I shall inform the Authority of any changes of circumstances in respect of the premises and of the licensee if and when they occur from time to time.
- c) I declare that the information given on this form is accurate and complete.
- d) I have read the data protection statement and **(tick as appropriate)**

I CONSENT to the information provided on this application being disclosed as described in the statement.

**OR**

I DO NOT CONSENT to direct marketing.

Signature of Applicant .....

Signatory's name .....

On behalf of (if applicable).....

Official Position .....

Signature of Spouse .....

Name of Spouse .....

Date .....

This form should be returned to the Malta Tourism Authority, Licensing & Administration Section at the address shown on the front cover.